

Dear Applicant:

All volunteers with Mission Public Schools are required to complete a Vulnerable Criminal Record Check through the Criminal Records Review Program (CRRP). These CRC's are effective for 5 years and there is no cost associated with the check.

In accordance with the Criminal Records Review Act, Applicants for volunteering, section 24.4:
 (1) Before working with children or working with vulnerable adults as a volunteer with a registered specified organization, an individual must provide to the registered specified organization a criminal record check authorization or a criminal record check verification authorization, as applicable.

Please visit the link below to complete your CRC. The access code is also required when proceeding with the online submission. In order to assist in successful completion, please ensure you read the guide below and have all your documents ready before clicking on the link.

Online Link: <u>https://justice.gov.bc.ca/eCRC/</u> Access Code: **HBQJCL7GSA** 

Once you type in the link, the screen below will be displayed:

Criminal Record Check
PLEASE DO NOT USE YOUR BACK BUTTON ON YOUR INTERNET BROWSER
ALWAYS USE THE NAVIGATION BUTTONS AS INDICATED IN THE APPLICATION.
Request a New Oriminal Record Check
To Submit and online request for a criminal record check, you must:
<ul> <li>Be at least 12 years of age as of today's date.</li> <li>Have your identity verified through the Electronic Identity Verification (EIV) process.</li> <li>Rease hoten tot all individuals will be able to use the EIV process and may be required to submit the request for a criminal record check through the menual paper process.</li> </ul>
To use the EIV :
Individuals must have a minimum Canadian credit history of at least six months. Individuals must have been residing in Canada for two years or longer. Individuals must correctly answer a set of security quations unique to their personal credit history. Must have a current Canadian address. (Rease do not enter a foreign address through the on-line service)
Share the Result of a Completed Criminal Record Check
To submit an online request to share the result of a completed criminal record check:
<ul> <li>The criminal record check must have been completed within the last 5 years through the Ministry of Justice Griminal Records Review Program. Note: A criminal record check is considered complete once the result of the check has been issued to an organization</li> </ul>
<ul> <li>The request must be for the same type of check as previously completed, either for children, vulnerable adults, or both children and vulnerable adults</li> </ul>
<ul> <li>Hare your identity verified through the Electronic Identity Verification (ED) process.</li> <li>Beaue Model total dividuals will be able to use the EUV process and may be required to submit the request for a criminal record check through the manual paper process.</li> </ul>
Enter the access code provided by your organization. An access code is required to proceed with the online submission
If you cannot read the text above dick on the image to regenerate the text.
Please type in the characters shown above.
Request a New Criminal Record Check.

Enter in the access code that was provided above. Then enter the characters shown in the image. Once this is complete, select "Request for a New Criminal Record Check".

## Important note: Please do not use the back buttons on your browser.

or a New Crimina	i 📕			
Record Check", th		Ortininal Record Overla		
organization inform		Otheral Record Check Rome Pag	e + trigeriaaton betalle	
will be displayed: Once you have confirmed the organization inforr displayed is the organization for w you wish to compl criminal record choselect "Next".	nation hich ete the	Why Medi Aten a why Median Median Weight Angel Comparison	check be completed, please do not proceed check. You voluments completing a respect for a ci- a fee parallel for credit cord (Mex. Maniet) ready. Given the created record check is complete.	BARCS ON TOTULARD RATE ON 1- DEVICE LANGLESS COUNT LANGLES MATCHINE COLLARDS. CANNER VA.4:31 BARCINE MATCHINE reparameters that have requested that a present event and contract. Have expendent to request a present event and contract. Have expendent that have requested that a present event and contract. Have expendent to request. A present event and contract the expendent that have requested that a present event and a record check, no payment is requested that and contract theory and contract theory and contract the results. We approximate mixed above will excess the results. Use pay information -indexand to this segmination.
			-	-
	Consent Information	ck		This page contains the consent information You must select "Ye

• Oriental Record Check Results, Recordinations and Resources
• The Deputy Registrar will hapk to chick tack that a climical record in outstanding charge for a neiwark of specified affects may ensure. If applies to privide with frequenties to with a record in outstanding charge for a neiwark of specified affects may ensure. If applies to privide with frequenties to with a record in outstanding charge for a neiwark of specified affects may ensure. If applies to privide with frequenties to with a record in outstanding charge for a neiwark of specified affects may ensure if a facial above to the matter has been informed to the Deputy Registrar.
• The Deputy Registrar will define the matter has been informed to the Deputy Registrar of Resources
• The Deputy Registrar will define the outstanding of physical or sexual above to chick in the Deputy Registrar will define the outstanding of the physical or sexual above to chick in the Deputy Registrar will be disclosed to me yrepareation and it will include consideration of any relevant or specified offence. If which agree to twee half are applicable.
• The Deputy Registrar will be disclosed to me yrepareation and the will include consideration of any relevant or specified offence. If will be the click of the out at any the sublequent to the criminal record check authorised heres. If with a gate to specified affence at any their sublequent to the output affects of the click of the output in the only and the disclosed to me yrepareation of the person record check authorised heres. If with a gate to neither applied to the output affects of the click of the disclosed theres. If with a gate to the fill from a callectad understand the above: If yrepare is the output affects of the output of the Oriental Records Review Affects of the output of the Oriental Records Review Affects of the output of the Oriental Records Review Affects or the Affects of the Oriental Records Review Affects or the output of the Oriental Records Review Prog You must select "Yes" in both places indicated on this screen to give your consent to do the criminal record check and to give your consent to releasing personal information to Equifax for the purpose of confirming your identity only. The Equifax service is called EIV (electronic identify verification).

Select "Next" to proceed.

Stand Revel Ded Have Net	e - Organisation Salesho - Durasan J. Saleshito Asini			
- Mar Mart Heat & Created Amark Dank ander Rei Classed	Criminal Record Check			
Records Names Act (Marcon Records)	all finite marked with a real activity (*) are reported.			
seems the dot	Applicant Information			
Appropriation and Appropriation and	Thereine:	16210461	1	
- Apply for a Control Record Charle	Providence	PERMINE	10	
theader price. Prover,	Mandae Rosser			
Education Topolo and Engineeri	Ease of Some (See Statement)	1011-1010	1	
- Apple alter: Transmitting Follows	-tander:	@ Formation 12 Marcol 12		
- prospat Naminal Chards	Arth Place, (URy, Printed Marks, Gaardy)	10Nonch5		
Record Co. Recorderations and Applicate	Briver's Linearce # (Cartan) or Express) months at	717996		
	Stilver's Lineace President of Scine	B1110-101-AMMA		
Beccorder.	Applicant's Postery'site 10ks	-		
- implementation and - Bernsteiner	Estingety of Officease	040995		*
- dissid too	Higher Manager David (a.g. strates takes both same or practice of	(maintenant)		
	for services			
	Prod Barrel			
	Mille Rate:			
	harvana:			
	Provi Sparse:			
	House Autor			
	hat same			
	Ford Males			
	Martin Summ			

Please accurately and truthfully complete the applicant information on the data entry form.

All mandatory fields are marked with a red asterisk (\*).

Note: Please provide your valid or expired driver's license number if you have one as this may assist in expediting the criminal record check process.

Check over the information you have entered for accuracy. Make any corrections that are necessary. If for any reason you wish to cancel the request for criminal record check, you may select the Cancel button.

To proceed, select "Next".

Contact Information (Free a server allows is in Maling Address)	101-ALBERT STINE -
Ohy:	ARCRE
Country:	CAMERA
Province:	ABERTA -
Postal Code: (XPE PEP)	14:05
Time at Address: (Months)	8 .
Contact Phone #: (### ### ####)	416-221-0346
Provinces Address Information	
Haling Address:	
Ohr:	
Country:	CAMADA
Province:	BRITSH COLUMBA
Postal Code: (XPX PXP)	
Time at Address: (Months)	
Maling Address:	
City	
Country:	CAMADA
Province:	BRITEH COLLMEN
Postal Code: (X#X #X#)	
Time at Address: (Months)	
1000	

This page will display all the information that you have entered. Please review carefully.

+ lother Plant manufe at			
Constal Record Directs states the Constal	Criminal Record Check		
Records Review Act	Applicant Information		
- Offercies Revenued	Duriana:	100704001	
Under the Act - Organization and	First Name	1010.046	
Applicant Responsibilities	Malde Name-		
+ datafy for a commit	Date of Bells.	14/35/1472	
Record Check Apple attracts	Gierden	*	
Schedule Types and	Both Haces (124). Hoverse(Itale, Karma)	Transaction 1	
Payment - Apple afest mine assess	Driver's Lowiss. 4: (Darrent or Expired)	0127408	
Policine	Driver's Lizence Province of Issie	\$407130+C03,0#460A	
+ planipal Recard Check	Applicant's Hostikasi lab Yite-	landjar.	
Randia. Ranoreadarationa and Approxis	Calegory of Officients	114,2469	
	Other Names lined		
feeturces.	(ag note land the one of sector terror sector)		
-Logislation and	Surgers:		
Reported	Field Same-		
+ Advind 100	Hiddle Rame:		
+ Constant Ma	Exprogram.		
	Field States).		
	Multille Avenue		
	Substation		
	Print Station		
	Mothe Name:		
	Castact Information		
	Maling diddense:	1214 ALBERT NT NE	
	Ote:	ADRINE	
	Country:	Lineacon.	
	Province:	AUMOTA	
	Pental Colle: (349) #1(#)	748.085	
	Time at Address: (Hordis)	.15	

Select "Next" to proceed to identity verification (EIV).

Contact Phone at (### ### ####) 418-281-0046  Provisos Address Enformation Multipy Address: City: Contry: Contry: Contry: City: City
Halang Address: Gity: Country: Provincial Provincial Provincial Provincial Country: Country: Country: Country: Provincial Provincial Provincial Contry: Country: Provincial Provincial Country: Provincial Provincial Country: Provincial Provincial Country: Provincial Provincial Country: Cou
O'ty: Country: Partial Code: (XKX #X#) Partial Code: (XKX #X#) Partial Code: (XKX #X#) Partial Code: (XKX #X#) Mailing Address: Coy Country: Country: Country: Country: Country: Partial Code: (XKX #X#) Partial Code: (XKX #X#) Par
Country: Provided (Code: (XPK #X#) Tree at Address: (Ministre) Mailing Address: Christian Country: Country: Provide: Provide: (Ministre) Tree at Address: (Ministre) Provide: Referention Organization Referention Organization Referention Organization Referention Address (Ministre) Address (Ministre) Referention Differentian Address (Ministre) Referentian Address (Ministre) Referentian Address (Ministre) Referentian Address (Ministre) Referentian Address (Ministre) Referentian Address (Ministre) Referentian Address (Ministre) Referentian Refer
Province: Provid Code (DRK #369) Tree at Address: Ony: Contry: Contry: Provid Code (DRK #369) Tree at Address: Ony: Contry: Provid Code (DRK #369) Tree at Address: Provid Code (DRK #369) Tree at Address: Provid Code (DRK #369) Tree at Address: Provid Code (DRK #369) Tree at Address (DRK #36
Pedal Code: (VAR 4199) Tam at Address: (Murdha) Malling Address: Oty: Country: Provide:: Provide
Time at Address: (Murths)  Malling Address:  City:  Country:  Provide:  Provid Code: (DKK #X#)  Time at Address: (Murths)  Cityanization Nume:  Cityanization Nume:  Cityanization Nume:  Address: UN E:  Addr
Mailing Address: City: Country: Provence:
City: Country: Provues: Provues: Product Code: (XXX #XXP) Tree at Address: (Morths) Cityanization Name: Address (Morths) Cityan
Country: Province: Province: Tree at Address: (Ministre) Organization Referenation Organization Referenation Organization Organization Referenation Organization
Province) Province Provi
Postal Edde: (VKX #K#) The at Address: (Marcha)
Time at Address: (Marths)           Organization Information           Organization Rune:         RABES IN TOYLARD           Address Line 1:         XOY BYE           Address Line 2:         1: 2019 BASUEDA CREST           Organization Rune:         BASUEDA CREST           Organization Rune:         1: 2019 BASUEDA CREST           Organization Rune:         BASUEDA CREST           Organization Rune:         BASUEDA CREST           Organization Rune:         BASUEDA CREST           Organization Rune:         BASUEDA CREST
Organization Information           Organization Namel         BABES IN TOYLAND           Address Line 2:         JOY BYE           Address Line 2:         1-2079 BASILISON CREST           City:         LANGLEY           Privricet         BRITISH COLUMBLA
Organization Nume;         BABES IN TOTULARD           Address Line 1:         XOY BYE           Address Line 2:         1: 20099 BASLESON CREST           Ofly:         LANGLEY           Privance:         BRITISH COLUMBLA
Organization Names:         RABES IN TOTULARD           Address Line 1:         XOY BYC           Address Line 2:         1: 20099 BASLESION CREST           City:         LANGLEY           Privminet:         BRITTISH COLUMBLA
Address Line 1: 2014 BYE Address Line 2: 1-2019 EASLEICH CREST City: LINELEY Privrice: BRITISH COLUMBLA
City: LANGLEY Province: BRITISH COLUMESA
Province: BRITISH COULINELL
Country: CANNON
Postal Code: V3A 4C3
Role : EMPLOYEE
If any corrections are required to the information presented above, select the Back button below. Select to proceed with identity verification.

This page will display identity verification questions (based on your Canadian credit history).

Questions will be written in a way that only you will know the answer.

Please answer all the questions to proceed.



If for some reason you are unable to complete the EIV portion of your application - this screen will appear.

It will list all the information you entered and prompt you to print off the page and submit your application manually.

Remember to sign and date the bottom of the form.

You are required to take this form to your associated school and have your ID checked manually. You must provide a primary ID (BC Driver's License, BC Services Card, Passport, etc.) and a secondary ID (Bank card, credit card, school identification card, etc.).

## 10 Varification - To be completed by the requ uting Organization

I certify that I. have verified the applicant's Primary and Secondary ID as outlined in the CRRF ID Verification Requirements (for a complete list of acceptable ID and organization naibilities, please visit http://www.prog.gov.bc.ca/

## at Information

For volunteers completing a request for a criminal record check, no payment is required. For all other applicants, \$28 fee payable by credit card (Visa or MasterCard) is required. If payment is required, please submit an Application for Pre-Authorized Credit Card Usage with this form. The Application for Pre-Authorized Credit Card usage is available online at http://www.peeg.gov.bc.ca/to Consent to a Criminal Record Check

- To be every common the a check for records of criminal convictions to determine whether I have a conviction or outstanding charge for any network or specified offences under the Criminal Records Review Act; I hereby authorites the release to the Deputy Registrar any documents in the custody of the police, the oport and crimin counsel relating to an outstanding charge or conviction of any network or specified offence as defined under the Criminal Records Review Act. Where the results of the click indicate that a criminal record or outstanding charge for a relevant or specified offence may exist, I agree to provide my fingerprints to verify any such criminal record. The head headship with business results and the click indicate the specified biotection and other second.
- - The Deputy Registrar will notify me and my organization that I have an outstanding charge or conviction for any netwant or specified offence(s) and the matter has been referred to the Deputy Registrar;
- The Deputy Registrar will determine whether or not 1 present a risk of physical or sexual abuse to children and/or physical, sexual or financial abuse to vulnerable abuts as applicable. The Deputy Registrar's determination will be discussed to my organization and it will include consideration of any relevant or specified offence for which 1 have resulted a particult.
  - If I am charged with or convicted of a relevant or specified offence at any time subsequent to the or record check authorized herein; I further agree to report the charge or conviction to my organization, in provide my organization, in a timely manner, with consent to conduct a Criminal Record Check form. and to the crit

FREEDOM OF INFORMATION AND PROTECTION OF PROVACY ACT (FODPRA): The Information requi is collected under the authority of the Criminal Records Review Act section 4(1) and section 26(c) of the Freedom of Information and Protection of Privacy Act (FODPA). The information provided will be used to fulfil the requirements of the Otminal Records Review Act for the release of oriminal records information and is in compliance with the FODFRA. If you have any questions about the collection of your personal information, ple contact Oriminal Records Review Program, PO Box 9217 Stn Prov Govt, Victoria, BC VBV 931 or by phone at (250) 387-2896.

Applicant Signature: \_\_\_\_ . If you successfully complete the online authorization, the CRC result will be sent directly to our HR department.

Please do not hesitate to contact Human Resources at HR@mpsd.ca if you have any questions or concerns.

## Thank for you volunteering at Mission Public Schools!